

Graduate students funded through The Graduate School or the College (whether by fellowships or assistantships) must refrain from other remunerative work, unless a written request for a waiver is approved by both WCAS and TGS. Any such request must provide the number of hours to be worked, the amount of compensation, the overall time period, and the nature of the work. The request must have the signed endorsement of both the student's advisor and department chair.

Requests should be submitted to the Associate Dean for Research and Graduate Studies in WCAS (wcas-grad@wcas.northwestern.edu) and will, if endorsed, be forwarded to the Financial Aid Specialist in TGS. In general, requests will only be approved for additional remunerative work that amounts to 15 hours per week or less and which the student's thesis advisor will certify as having no adverse effect on timely completion of the student's degree.

Requests for work on a recurring or continuing basis: wcas-grad@wcas.northwestern.edu

Requests for one-time-only events can go directly to **TGS**