

Teaching Assistant Evaluation Form
Department of Psychology

Name of TA:

TA assignment (circle one): heavy light

Faculty Member printed name and signature:

Course:

Academic Year:

Quarter (circle one): fall winter spring summer

In making ratings on the items given below, keep in mind both the department's guidelines for heavy and light TA assignments and the expectations that you communicated to your TA. Then rate the effectiveness of the TA on the following three-point scale:

1 = performed below expectations

2 = adequately met expectations

3 = exceeded expectations

(If "not applicable," write NA.)

___ **Reliability:** TA attended classes, kept office hours, and arrived on time for these obligations.

___ **Record-keeping:** TA keep accurate record of grades and other information.

___ **Flexibility:** TA adapted to changing demands and needs of class.

___ **Engagement:** TA showed interest in the class and the class material.

___ **Proficiency:** TA had sufficient understanding of material covered in the class.

___ **Proctoring exams:** TA proctored exams and/or administered make-up exams.

___ **Constructing exams:** TA helped to generate test items or write exams.

___ **Grading exams:** TA graded or helped to grade exams.

___ **Grading papers:** TA graded or helped to grade written assignments.

___ **Guest lectures:** TA made lecture presentation(s) to class.

___ **Discussion sections:** TA ran discussion and/or review sections for students.

___ **Overall rating of TA effectiveness**

Please comment on the particular strengths and weaknesses of the TA's work in your course: